



# Mandarin Immersion Magnet School

休士顿中文沉浸学校

望子成龙望女成凤



## SDMC Minutes November 7, 2016 EXCELLENCE & EQUITY

- I. Call to order
- II. Roll Call – Penn, M. Liu, Garcia, Y. Chen, Ms. Chen, C. Lin, Roberts, H. Liu

### III. Adoption of Agenda

### IV. Approval of Minutes – October 3, 2016

- a. Ms. Lin – What about lunch behavior? There are still students who need accountability for lunch behavior.
- b. Teachers agree it has had desired effect.
- c. Parent Conferences: Ms. Liu thought it went well and had the desired effect of addressing parent conferences without requiring a lot of individual conferences. Mr. Penn was skeptical of the idea but thought it went fairly well. Teacher report about half of parents did not attend. They sent out the PowerPoint on LT, then sent out the data through Tuesday Folders. Ms. Lin – A parent asked about 6<sup>th</sup> grade curriculum, especially Chinese, when it comes to 5<sup>th</sup> to 6<sup>th</sup> grade. Ms. Lin has seen some benefits to that curriculum because it spirals vocabulary. Ms. Chen – I thought it was equally or more productive because we got even more detailed. If I had follow-up questions, it was addressed through email.

#### **SDMC Meeting Norm**

- Be on Time
- Be Efficient (1 hr)
- Stay on Topic
- Mutual Respect
- Be Transparent

### V. Agenda Items

#### 1. Electronics policy

- a. Mr. Chang has raised concerns about supervision and safety before and after school.
- b. Ms. Garcia – The only time I see it is when kids might pull out a cell phone due to a late bus. And they will ask.
- c. Ms. Lin – All kids have one teacher who is supervising their bus. They should let the teacher know.
- d. Suggested policy: Students will only get out or use personal electronics if they are given permission by a staff member and are under the supervision of a staff member. Per district policy, if a student takes out personal electronics during the school day, it will be collected by a staff member for parents to pick up. SDMC consensus is to adopt this policy.

#### 2. Safety Council Meeting

- a. Fire Drill: Primary Route on October 19<sup>th</sup>
- b. Improvements
- c. Needs – Need to clarify primary vs. secondary Route.
- d. Ms. Garcia – It is too loud.
- e. Mr. Roberts will ask about.

### VI. Teacher Representative

- a.

### VII. Parent Representative

- a. Penn



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- i. Are we giving our teachers all the support they need in the classroom? When there are behavior referrals or repeated misbehavior, are these kinds of issues affecting instructional time?
  1. Ms. Lin – Yes, I sometimes have to take a lot of time for documentation. Sometimes a student can be easily redirected; sometimes students do not respond. I will have Ms. Nichols assist and take a student to her office. The student will write a reflection.
  2. Dr. Penn – How much time does this take? Ms. Lin – It depends a lot on the student and the week.
  3. Ms. Liu – We usually handle things in the classroom. I only send things to the office if they are hurting themselves or hurting others.
  4. Ms. Lin – I feel like, how many referral forms are enough? What is the next step? We have Growth Plans, but we're not sure when Growth Plans are initiated.
  5. Roberts – Part of it is a math problem. Some teachers/grade levels do daily conduct, some do weekly.
  6. Ms. Liu – 2<sup>nd</sup> grade is weekly. 3<sup>rd</sup> grade is daily. 4<sup>th</sup> grade is weekly.
  7. Ms. Garcia – 3<sup>rd</sup> grade is daily. Sometimes it seems like it takes too much time, but I sometimes like getting the feedback.
  8. Ms. Liu – If a student is getting red, then there can be home communication.
  9. Ms. Chen – As a parent, I wouldn't feel I was missing out if I didn't get daily reports. I think the weekly report is actually helpful for kids having a larger view of their behavior.
  10. SDMC Consensus: For grades 2 and up, conduct grades should be based on an overall assessment of the behavior during the week. Teachers can give daily feedback if desired, but the weekly conduct score is based on their overall judgment of the week. It does not have to come straight from an average of daily conduct. For example, one serious infraction, such as cheating, even if there are four days of green/purple behavior, could result in a red for the week.
- ii. Recognizing the math winners.
  1. Five 3<sup>rd</sup> graders – 1<sup>st</sup> Place
  2. Four 4<sup>th</sup> graders – 1<sup>st</sup> Place
  3. Five 5<sup>th</sup> graders – 2<sup>nd</sup> Place
  4. Ms. Ya Ling Lin was the teacher sponsor
  5. Dr. Penn – There was excellent teamwork
  6. Mr. Roberts will reach out to Ms. Lin to arrange.
  7. Ms. Lin will organize a lunch bunch for the winners.
- iii. Summer School – Do we have it?
  1. Roberts: In grades 3-6 for failing grades and/or failing STAAR exams.
- iv. How is recruiting going?
  1. Roberts did not have the most recent numbers.

b. Chen



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- i. Comment from recent magnet discussion – What people are looking for now with elementary is recess times.
- ii. Middle School Autonomy – As they go from elementary to middle school, parents would like to see more autonomy. Parents remember having lockers, a different schedule. They want a transition to high school so that kids aren't shocked by the change.
  - 1. Roberts said independence is part of the design, especially with curriculum. Blended Learning will open up to be more student-driven. We'll also be opening up the outdoor dining space for students who show responsibility.
  - 2. Penn – We should keep in mind opportunities for older students to show leadership and assist with younger students.
  - 3. Chen – Older student mentoring with Chinese would be great. Some non-native speakers get discouraged.
- iii. Question: Do we have sex education?
  - 1. Roberts said it should come through Physical Education and Health. He will check with Mr. Deggs.

VIII. Open Forum

IX. Proposal for next meeting: December 5, 2016

VII. Adjourn